

Detailed Service Offering

ESSENTIAL	COMFORT	PREMIUM
From €190 exl VAT	From €320 exl VAT	From €410 exl VAT

ACCOUNTING & TAX

Services

Bookkeeping & Annual Accounts	✓	✓	✓
Recurring Tax Filings	✓	✓	✓
Personalized Review of Your Financial Statements	✓	✓	✓
Interim Financial Statement	OPTIONAL	OPTIONAL	OPTIONAL
Annual Corporate Legal Formalities (single shareholder)		✓	✓

TOOLS & DIGITALIZATION

Platform & Tools

Digital Business Platform	✓	✓	✓
Mobile app	✓	✓	✓
Customer invoicing tools	✓	✓	✓
DMS to store documents	✓	✓	✓
Automated bank statement collection	✓	✓	✓
Integrated e-invoicing platform	✓	✓	✓
Portail salarié, coffre-fort numérique		OPTIONAL	OPTIONAL
Employee portal with a secure digital vault	OPTIONAL	OPTIONAL	OPTIONAL
Click-to-pay service for supplier invoices	OPTIONAL	OPTIONAL	OPTIONAL
Automated follow-ups	OPTIONAL	OPTIONAL	OPTIONAL

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MONITORING & MANAGEMENT

Services

Organizational assessment and recommendations		✓	✓
Dashboards & KPIs	OPTIONAL	✓ QUARTERLY	✓ MONTHLY
Analytical accounting	OPTIONAL	OPTIONAL	OPTIONAL
Scheduled meetings with your accountant		4 PER YEAR	1 PER MONTH
Cash flow forecasting and monitoring	OPTIONAL	OPTIONAL	✓ MENSUELLE

PAYROLL & HR

Services

Payroll and social security filings	OPTIONAL	✓	✓
Payroll service phone line	OPTIONAL	✓	✓
SSI declaration (for self-employed workers only)	✓	✓	✓
HR process support		OPTIONAL	

CONSULTING & ASSISTANCE

Services

Newsletter & access to the news portal	✓	✓	✓
Welcome kit	✓	✓	✓
Essential success toolkit		✓	✓
ESG review and CSR non-financial reporting	OPTIONAL	✓	✓